

THS Board Meeting (#4)

Minutes

Wednesday, September 13 2016, 7:00 pm
11 River Street, Toronto, Ontario

Present: Gillian Armstrong, Shelley Austin, David Bronskill, Shannon Cameron, Amanda Frank, Lisa Gibbens, Cathy Kinloch, Kathy McDonald, Bronwen Morgan, Andy Robling, Dominique Rousselle, Monika Sudds, Keren Troyna

By teleconference: Diana Pizzola

Regrets: Stephen Steele

Non-voting: Jacques Messier, Claudette Turner, Tiffany Wong

1. Regular Business

The meeting was called to order at 7:12 pm.

1.1 THAT the agenda be approved.

Moved: Shelley Austin Seconded: Cathy Kinloch **Carried.**

1.2 THAT the memberships dated August 11 to September 13, 2016 and all timely renewals received in the past month are hereby approved.

Moved: Bronwen Morgan Seconded: Keren Troyna **Carried.**

1.3 THAT the minutes of the August 11, 2016 Board meeting be approved.

Moved: Gillian Armstrong Seconded: Lisa Gibbens **Carried.**

The Board agreed to meet next on Thursday, October 6 at 7:00pm, and was reminded about the full day retreat on October 15 starting at 10:00am at the Regent Park Community Centre.

2. Board Governance

The Board discussed and agreed to appoint a Vice Chair to manage meetings in the Chair's absence and for succession planning purposes.

2.1 THAT Andy Robling be appointed Vice Chair.

Moved: David Bronskill Seconded: Lisa Gibbens **Carried.**

The Board then discussed convening a formal Executive Committee, comprised of the Officers, as outlined in the by-laws.

- 2.2 THAT the Executive Committee be comprised of: David Bronskill, Lisa Gibbens, Kathy McDonald, Bronwen Morgan, Andy Robling and Stephen Steele

Moved: David Bronskill

Seconded: Shannon Cameron

Carried.

3. *CEO Report*

The CEO made a brief presentation on strategic planning and invited Directors to submit ideas for the 2017-22 Strategic Plan to himself and the Secretary by September 21, 2016. The ideas, along with suggestions from members, will be discussed by the Strategic Planning & Budget Committee

4. *Committee and Task Force Reports*

Diana Pizzola, Chair of the Issues Oversight Committee, presented revised Terms of Reference that specifically incorporate a regular review of long stay animals. The Committee is responsible for monitoring the implementation of all policies, to identify patterns and root causes. If Board members have concerns with policy implementation, rather than being raised with the Board, they should be sent to the President and the IOC Chair.

The Electoral Reform Task Force presented a Member Code of Conduct to ensure that staff, volunteers and members are treated with dignity and respect. The Code will be incorporated into the by-laws, will be posted to the website, and members will be informed via Member Matters.

- 4.1 THAT the Member Code of Conduct be approved;
FURTHER THAT section 45 of THS' by-laws be amended to include an additional clause:

The Member Code of Conduct authorized by the board, and as amended from time to time, is hereby incorporated by reference into this by-law. The board shall notify a member of potential disciplinary action and the respondent may provide a written submission within five (5) days of receipt of such notice, which shall be considered in any decision. Upon ten (10) days' written notice to a member, the board may pass a resolution to suspend or terminate membership for violating any provision of the articles or by-laws (which shall include a violation of any provision of the Member Code of Conduct). The member receiving the notice shall be entitled to request an appeal of the disciplinary action, suspension or termination not less than five (5) days before the end of the ten (10) day period. The procedure governing determination of the action shall be as set forth in the Member Code of Conduct.

Moved: Kathy McDonald

Seconded: David Bronskill

Carried.

The Governance Committee suggested that the Volunteer Committee be invited and empowered to work with staff to develop a two-way feedback process for volunteer suggestions and concerns. The process is intended to encourage volunteer feedback and foster a more collaborative culture. Kathy McDonald will bring the request to the Volunteer Committee, with a report back to the November Board meeting.

The Animal Welfare Committee has been discussing restarting the barn program, as there is a need for placements and Monika Sudds has identified a potential location. The Board directed the CEO and staff to reactivate the program and, as this was the first placement under the revised program, asked for a progress report. Barn program placements will also be monitored by the Issues Oversight Committee.

The Board moved *In Camera* at 9:00 pm, rising at 9:11pm

5. *Adjournment*

5.1 THAT the meeting be adjourned at 9:12pm

Moved: Bronwen Morgan Seconded: Shannon Cameron

Carried.

David Bronskill, Chair

Lisa Gibbens, Secretary

Date

Date